



Domestic and Sexual Violence After-Hours Advocate

Job Classification: Hourly, Intermittent

Supervised by: St. Johnsbury Advocacy Program Manager

Compensation: \$150/ week stipend plus \$16.50/ hour when out on call

The Domestic and Sexual Violence Hotline Advocate is an after-hours, paid position responsible for providing a safe, supportive, caring environment to survivors of domestic and sexual violence, where options are outlined and the choices are made by the survivors.

1) Direct Service to victims of domestic and sexual violence

- a) Carry a pager (or be accessible by cell phone so answering service can reach you) after-hours when the office is closed: 4:30 pm – 8:30 am and weekends and holidays.
- b) Be available to meet with survivors at the police station or hospital after-hours
- c) Offer phone support to survivors
- d) Provide support at the hospital during sexual assault exam
- e) Safety plan with clients
- f) Assist with Relief from Abuse Order paperwork
- g) Advocate with and for survivors with community partners (i.e. law enforcement, court staff, health care providers)
- h) Provide back-up to volunteers
- i) Support clients to attain emergency housing after-hours

2) Training and Supervision

- a) 20 hours of training provided by the Advocacy Program and as required by Vermont law for evidentiary crisis worker privilege.
- b) Meet with Advocacy Program Manager once a month for supervision and by phone as needed before and after shifts.
- c) Submit call sheets to Advocacy Program Manager.

Core Skills and Characteristics: Nonjudgmental, compassionate, respectful and excellent listening skills.

Desirable Qualifications: Core knowledge of domestic and sexual violence; experience interacting with people from a variety of backgrounds and cultures; self-motivated with the ability to work with limited supervision; empathic listening, professionalism, oral and written communication skills, problem solving; and ability to maintain a relaxed demeanor.

Diversity Statement: In principle and in practice, Umbrella values and seeks a diverse organization. There shall be no barriers to full participation in this organization on the basis of gender, age, health status, physical, mental or emotional ability, sexual orientation/identity, gender identity/expression, socio-economic status, race, national origin, parental responsibility, language, immigration status, or religious or political affiliation.

About Umbrella: Umbrella's mission is to cultivate a Northeast Kingdom where all people thrive free from abuse and oppression.