Legal &
Economic Justice
Advocate
Job Description

Position Classification: full-time, hourly, non-exempt
Reports to: Director of Advocacy North
Compensation: $20 - $25/ hour, commensurate with experience

The Legal & Economic Justice Advocate (The Advocate) supports survivors of domestic violence, sexual assault, dating violence, human trafficking and stalking in planning for their emotional, physical and financial safety. The Advocate is Umbrella’s representative on local multidisciplinary teams and supports the development of survivor-centered policies and practices that increase victim safety. The Advocate is an integral member of the Advocacy North team in Newport to provide survivor led services and to engage the community in educational opportunities related to working with survivors.

Specific Responsibilities:

1) Legal Advocacy
   a) Attend weekly relief from abuse hearings to provide victim with any additional information and support they request. Attend other court events as requested.
   b) Act as a liaison, when requested, between victim/survivors and agencies within the justice system.
   c) Attend the statewide Court Advocacy Task Force (CATF) organized by the Network Against Domestic and Sexual Violence.
   d) Collect and maintain weekly statistics on the number of victims served and the types of services offered and assist with grant reporting.

2) Economic Justice
   a) Support the financial stability of clients through connecting with resources and through one-on-one counseling.
   b) Partner with Umbrella’s job-training program to provide support to women with barriers to employment.

3) Multidisciplinary Teams
   a) Attend all STOP Response Team meetings as well as the Multidisciplinary Team convened by the Child Advocacy Center, help staff the emerging Multidisciplinary Team for addressing needs of human trafficking survivors.
   b) Coordinate multi-disciplinary team trainings related to survivor-centered victim services and human trafficking.
   c) Promote positive working relationships with law enforcement, prosecutors, legal assistance programs and the courts.
   d) Ensure appropriate, effective and timely communication with partners.

4) Direct Service
a) Provide crisis support to clients  
b) Offer follow-up assistance to clients  
c) Safety plan with clients  
d) Provide hotline coverage during work hours

5) General  
a) Perform any appropriate activities as requested by supervisor  
b) Attend program, advocate and staff meetings  
c) Attend meetings with grant partners and state network as requested or required by funders

Qualifications  
• A strong and demonstrable knowledge of the root causes of gender based violence.  
• Minimum of 2 years’ experience working in the field of domestic/sexual violence, social work, community organizing, or closely related work.

Required Skills & Characteristics  
• Nonjudgmental  
• Compassionate  
• Respectful  
• Skilled reflective listener  
• Knowledge of community resources  
• Strong facilitation skills  
• High level of organization

About Umbrella  

Umbrella’s mission to cultivate a Northeast Kingdom where all people thrive free from abuse and oppression. Our vision is to be an organization whose work and impact are elevated by high quality and cared for staff and volunteers, an inspirational communication strategy, a diverse and healthy funding pipeline, a commitment to learning and improving and in inclusive and open environment for all.

Umbrella provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age or disability.

To Apply  

Interested applicants should send a cover letter and resume to amandac@umbrellanek.org by July 15, 2023. No phone calls please.